



MOVING TIPS & CHECKLIST

FOUR Weeks Out		THREE Weeks Out	
<input type="checkbox"/>	Change address with your local USPS	<input type="checkbox"/>	Make a plan for moving items such as propane tanks, plants, pets, explosives/flammables, etc.
<input type="checkbox"/>	Set aside items to be sold or donated. HAVE A YARD SALE!	<input type="checkbox"/>	Review your home insurance to see if moving is covered
<input type="checkbox"/>	Request time off work	<input type="checkbox"/>	Transfer your home insurance to cover new home
<input type="checkbox"/>	Begin gathering moving supplies like boxes and tape	<input type="checkbox"/>	Begin using foods in refrigerator, pantry, and freezer
<input type="checkbox"/>	Take an inventory of your items	<input type="checkbox"/>	Notify your children's school of transfer and new address
<input type="checkbox"/>	Arrange for your utility services to be transferred	<input type="checkbox"/>	Organize important documents and valuables
TWO Weeks Out		ONE Week Out	
<input type="checkbox"/>	Start Packing!!	<input type="checkbox"/>	Plan payments and expenses for moving
<input type="checkbox"/>	Make travel arrangements	<input type="checkbox"/>	Set aside valuables and personal items that will travel with you
<input type="checkbox"/>	Dispose of hazardous/flammable items like gasoline and bleach	<input type="checkbox"/>	Check furniture for dents and scratches
<input type="checkbox"/>	Discontinue newspaper delivery, trash pick-up, lawn service, pest control, etc.	<input type="checkbox"/>	Plan your meals for the first week at new home
<input type="checkbox"/>	pack an essential box	<input type="checkbox"/>	Seal and label boxes
<input type="checkbox"/>	Plan your new furniture layout	<input type="checkbox"/>	Plan to clean both homes (carpets, tile, toilets, ect.)
DAY BEFORE MOVING DAY		MOVING DAY	
<input type="checkbox"/>	Set aside your essential box	<input type="checkbox"/>	Plan to be at home when Maniac Movers arrive
<input type="checkbox"/>	Make sure everything is packed (closets, sheds, attics, ect.)	<input type="checkbox"/>	Review and sign all documents the Lead Mover provides
<input type="checkbox"/>	Have important documents related to the move ready	<input type="checkbox"/>	Take a final walk through of your old home
<input type="checkbox"/>	unplug freezers and refrigerators and allow them to defrost	<input type="checkbox"/>	Maniac Movers will take care of all disassembling/reassemble
<input type="checkbox"/>	Take pictures of your old home	<input type="checkbox"/>	Inform movers of any special instructions
<input type="checkbox"/>	Lock all doors and windows	<input type="checkbox"/>	Pay and tip your movers

TIPS	
Use colored stickers to color code your packing boxes	As you unpack, break the boxes down for a feeling of accomplishment
Use packing tape to seal boxes and not duck tape	Reuse original boxes for electronics and appliances
Designate an area in your new home to keep essential cleaning items	Ask local retailers and businesses for their gently used boxes
Re-key your new home	Use laundry baskets, trash bins, and suitcases as boxes
Place heavy items in small boxes	As you disassemble furniture, keep screws and hardware in zip lock bags (Whatever Maniac Movers disassembles they will reassemble)
Wash all dishes, fine china, fake greenery, ect. for easy & clean unpacking	Make a short list of items that are in each box on an inventory sheet
Use pill boxes, tackle boxes, or small plastic boxes to pack jewelry	Use plastic wrap to allow items such as silverware stay in their container
Use tissue paper to wrap small valuables	Make a distinct difference on the boxes you want easy access to such as wrapping entire box in painters tape
Use Wardrobe boxes to pack clothes on hangers	Place knives in old mittens to prevent injuries
Stuff lightweight items at the bottom of the wardrobe boxes	If possible, show up to your new home early and take pictures
Take pictures of bookcase setup before packing for easy unpacking and setting back up	Cover the openings of bottles with seran wrap, then place tops back on
Use sheets, throw blankets, curtains, & towels to protect your breakables	It never hurts to number and label your boxes
If you have pets, update address on their chips or collar	Avoid mixing items from different rooms in boxes
Local charities usually do free donation pick ups (save receipts for taxes)	One man's trash is another man's treasure...have a YARD SALE!
Have lots of bottles of water on hand during the move	Unpacking can be overwhelming, take a 30 min. break every 1.5 hour
Choose a mid-week and mid-month move date to save money	refrain from packing on moving day
Have a few door stoppers on hand during the move	Have cash handy to tip your movers
Use pillows as box fillers	Schedule for Maniac Movers to pick-up your gently used boxes
Make sure moving truck has a place to park	If you are happy with your move, leave a positive review on websites such as YELP and Google